



LOWER PLATTE SOUTH natural resources district

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Memorandum

Date: May 6, 2024
To: Executive Subcommittee members
From: Mike Sousek, General Manager
RE: Executive Subcommittee Meeting Minutes

The Executive Subcommittee met at 12:00pm on Monday, May 6, 2024, at the NRD Office Large Conference room in Lincoln. Subcommittee members present included Dave Landis, Bob Andersen, Deb Eagan, Tom Green, Lisa Lewis and Chelsea Johnson. Director Gary Aldridge was also in attendance. Legal counsel for the district attended. NRD staff members included Chris Barber and me.

The first item on the agenda was a brief discussion on the various places we have the district financials posted. It was reported that financials from January 2024 to current financials are accessible to the public. As new financials get posted for regular scheduled board meetings, they will remain on the website for a minimum of 12 months.

The second item on the agenda dealt with the June 2024 regular scheduled board meeting. The board meeting falls on the federal holiday of Juneteenth. Discussion was had on the need to change the board meeting date. **It was recommended by Director Eagan, seconded by Director Lewis to recommend to the Board of Directors to change the June board meeting date from June 19th to June 20th at 7:00PM to avoid the federal holiday of Juneteenth. Motion passed unanimously.**

Third on the agenda, management proposed an additional \$21,000 increase to our FY25 budgeted salary expenditure for the purpose of merit and adjustment considerations. After discussion **it was recommended by Director Andersen, seconded by Director Green, to recommend to the Board of Directors an approval for Fiscal Year 2025 merit and adjustment increase of \$21,000. Motion passed unanimously.**

Next on the agenda was a discussion to change the future venue of a regular scheduled board meeting. With current activities happening in Cass Co. dealing with Weeping Water and MoPac Connector evaluation, staff recommended the city hall building in Weeping Water as a potential site. **It was recommended by Director Eagan, seconded by Director Lewis to recommend to the Board a change in venue from the LPSNRD boardroom to the city hall of Weeping Water for the July 2024 regularly scheduled (July 17th) board meeting. Staff is also directed to plan a small tour of a CAP project site at**

the Weeping Water City Park prior to the meeting that Directors can voluntarily attend. Motion passed unanimously.

Chair Landis announced the delivery of a resignation letter from Director Sinclair. See attached letter. It was the staff's recommendation to accept the resignation at our May board meeting. Staff will then begin to advertise the vacancy and notify the Secretary of State of the vacancy. Keep an application period open for 3 weeks which would get us to June 6th. Review applications and hold interviews the week of June 10th but no later than June 18th. The executive committee can give a report at the June 20th board meeting and appoint the selected candidate. This candidate will need to place their name on the ballot for the November 2024 election and win that election to remain on the board after January 9, 2025. **It was recommended by Director Andersen, seconded by Director Green, to recommend to the Board of Directors to accept the resignation letter of Stacie Sinclair and to announce a vacancy in Sub District 5. Staff is instructed to file necessary paperwork with the Secretary of State and begin advertising the opening. Motion passed unanimously.**

The executive committee continued with discussion on an alcohol policy. Many suggested options were discussed and ultimately Chair Landis directed legal counsel to draft a policy which captured the essence of the discussion. The draft will be circulated within the executive committee and back on the agenda at the next scheduled committee meeting in June.

The final topic on agenda was the executive committee LRIP documents dealing with accomplishments and Fiscal Year 2025 budget request and the Fiscal Year 2026-2029 actions and proposed expenditures. **It was recommended by Director Lewis, seconded by Director Andersen, to submit the final FY25 actions and budget request and the FY26-29 actions and proposed expenditures to the Finance and Planning Subcommittee for inclusion in the first draft of the FY2025 Budget and LRIP. Motion passed unanimously.**

Meeting was adjourned at 1:00 PM

MJS

cc: Gary Aldridge, Donna Reid, Chris Barber, Corey Wasserburger

April 26, 2024

David Landis
Chair
Lower Platte South Natural Resources District Board of Directors
3125 Portia Street
Lincoln, NE 68521

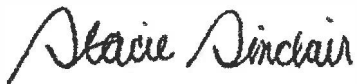
Delivered electronically

Dear Chair Landis,

I am writing to notify you that, due to my spouse taking a job out of state, I will be stepping down from the Lower Platte South Natural Resources District Board of Directors, effective immediately.

Although my time on the Board has been short, it has been a privilege to support the LPS NRD's work and get to know you all. Your commitment to preserving Nebraska's precious natural resources is remarkable, and I look forward to implementing the knowledge that I have gained during this time in my next chapter.

Best wishes to you, the Board, and the LPS NRD Staff,

A handwritten signature in cursive script that reads "Stacie Sinclair".

Stacie Sinclair

Cc: Mike Sousek, General Manager
Dave Potter, Assistant General Manager
Corey Wasserburger, Attorney

SUBCOMMITTEE: Executive
PROGRAM AREA: Personnel / Policies / Legislation
GOALS: A - J

FISCAL YEAR 2025

ACTIONS	OBJECTIVES	STATUS CODE	FINAL BUDGET		PRIORITY	BUDGET CODE	
			EXPENDITURE	OTHER FUNDS		EXPENDITURE	OTHER FUNDS
Monitor NARD Loss Control (Employee Benefits) Committee	-	-	\$0	\$0			
Update and revise Operating & Personnel Policies as needed	-	-	\$0	\$0			
Personnel Costs					1		
Clerical	ALL	B	\$243,681	\$0		455000	
Administrative	ALL	A & B	\$419,079	\$0		457000	
Technical	ALL	B	\$2,100,000	\$48,000		459000	303252
Department of Corrections Agreement	ALL	A & B	\$250,000	\$0		460000	
Payroll Taxes	ALL	A & B	\$210,000	\$0		435001	
Personnel Benefits	ALL	A & B	\$725,000	\$0		415000	
Contract for Lobbying services. Monitor and recommend positions on 2024 Legislation. (\$24,000 Funded through F&P)	ALL	A2	\$24,000	\$0	2	439050	
Conduct Wage Comparability Study (\$10,000 Funded through F & P)			\$0	\$0			

FISCAL YEAR 2026 ACTIONS		
	BUDGET	OTHER FUNDS
Monitor NARD Loss Control (Employee Benefits) Committee	\$0	\$0
Update and revise Operating & Personnel Policies as needed.	\$0	\$0
Personnel Costs		
Clerical	\$250,991	\$0
Administrative	\$431,651	\$0
Technical	\$2,163,000	\$0
Dept. of Corrections Agreement	\$260,000	\$0
Payroll Taxes	\$216,300	\$0
Personnel Benefits	\$746,750	\$0
Contract for Lobbying services. Monitor and recommend positions on Legislation.	\$25,000	\$0

FISCAL YEAR 2027 ACTIONS		
	BUDGET	OTHER FUNDS
Monitor NARD Loss Control (Employee Benefits) Committee	\$0	\$0
Update and revise Operating & Personnel Policies as needed.	\$0	\$0
Personnel Costs		
Clerical	\$257,266	\$0
Administrative	\$442,443	\$0
Technical	\$2,217,075	\$0
Dept. of Corrections Agreement	\$270,000	\$0
Payroll Taxes	\$222,789	\$0
Personnel Benefits	\$769,153	\$0
Contract for Lobbying services. Monitor and recommend positions on Legislation.	\$26,000	\$0

FISCAL YEAR 2028 ACTIONS		
	BUDGET	OTHER FUNDS
Monitor NARD Loss Control (Employee Benefits) Committee	\$0	\$0
Update and revise Operating & Personnel Policies as needed.	\$0	\$0
Personnel Costs		
Clerical	\$263,698	\$0
Administrative	\$453,504	\$0
Technical	\$2,272,502	\$0
Dept. of Corrections Agreement	\$280,000	\$0
Payroll Taxes	\$229,473	\$0
Personnel Benefits	\$792,227	\$0
Contract for Lobbying services. Monitor and recommend positions on Legislation.	\$27,000	\$0
Conduct Wage Comparability Study	\$25,000	\$0

FISCAL YEAR 2029 ACTIONS

	BUDGET	OTHER FUNDS
Monitor NARD Loss Control (Employee Benefits) Committee	\$0	\$0
Update and revise Operating & Personnel Policies as needed.	\$0	\$0
Personnel Costs		
Clerical	\$270,290	\$0
Administrative	\$464,841	\$0
Technical	\$2,329,314	\$0
Dept. of Corrections Agreement	\$290,000	\$0
Payroll Taxes	\$236,357	\$0
Personnel Benefits	\$815,994	\$0
Contract for Lobbying services. Monitor and recommend positions on Legislation.	\$28,000	\$0

SUBCOMMITTEE: Executive
PROGRAM AREA: Personnel / Policies / Legislation
GOALS: A - J

FISCAL YEAR 2024 ACCOMPLISHMENTS

ACTIONS	ACCOMPLISHMENTS	FINAL BUDGET		BUDGET CODE	
		EXPENDITURE	OTHER FUNDS	EXPENDITURE	OTHER FUNDS
Monitor NARD Loss Control (Employee Benefits) Committee		\$0	\$0		
Update and revise Operating & Personnel Policies as needed	Adopted Personnel Policy changes: 6, 10, 13, 20, 21, 36, 47, 53	\$0	\$0		
Personnel Costs Clerical Administrative Technical	Implement cost of living increases: 4.9% An additional \$44,000 for merit and adjustments Closed out NACD TA2022 grant (\$61,600). Approved TA2023 grant (\$46,200).	\$243,358 \$465,319 \$1,894,502	\$0 \$0 \$48,046	455000 457000 459000	303252
Department of Corrections Agreement Payroll Taxes Personnel Benefits	Renewed Work Crews Agreement Completed Completed	\$164,463 \$198,253 \$637,739	\$0 \$0 \$0	460000 435001 415000	
Monitor and recommend positions on 2024 Legislation and work with NARD on additional support of legislation supporting the preparation for changes in climate.	Contract for Lobbying with Mueller Robak services.	\$24,000	\$0	439050	
Pre-session meetings / breakfast with Senators (Operating)	No pre-season meeting held	\$0	\$0		
Updated Employment Agreement with General Manager	Completed	\$0	\$0		