

3125 Portia Street | P.O. Box 83581 • Lincoln, Nebraska 68501-3581 P: 402.476.2729 • F: 402.476.6454 | www. Ipsnrd.org

Memorandum

Date:

February 11, 2022

To:

Each Director

From:

Paul D. Zillig, General Manager

Subject:

Finance and Planning Subcommittee Meeting

The Finance and Planning Subcommittee met on Thursday, February 10, 2022 via Zoom at 4:30 pm. Subcommittee members present were Bob Andersen, Lisa Lewis, Ray Stevens, Susan Seacrest, Chelsea Johnson, Larry Ruth, and Vern Barrett. Also present were Deborah Eagan, Bryce Jensen, Al Langdale, Kristin Buntemeyer, David Potter, and myself.

Chair Andersen opened the meeting and welcomed everyone. Andersen reported that the only agenda item relates to the NRD's vehicles and staff will update the Subcommittee. I reviewed the attached list of 21 NRD vehicles, typical drivers, primary use, mileage and a short summary of the NRD's vehicle trade criteria and goal of replacing two vehicles per year.

The Subcommittee discussed the need to have dependable vehicles available so staff can do their work, that the vehicles need to be durable. I reported that we have funds in this year's budget for two vehicles (see Jensen's April 27, 2021 memo) but no dealerships submitted proposals last fall (due to a lack of vehicles). We revised our process to receive proposals for two vehicles currently on the dealership's lot (see Jensen's January 14, 2022 memo). No dealerships had a compact SUV available to replace the 2010 Ford Escape, listed below is the information on the proposals for a pick-up.

Jensen then reviewed with the Subcommittee his February 10th memo on proposals to replace the 2014 Tahoe with a pick-up. Three proposals were received, although no vehicles were guaranteed, Baxter Dodge guaranteed one of their three similar pickups would still be available after the Board Meeting. It was pointed out that these are trying times to purchase vehicles. It was moved by Stevens, seconded by C. Johnson, and unanimously approved by the Subcommittee to recommend the Board of Directors accept the proposal from Baxter Dodge of Lincoln, NE to purchase a 2022 RAM 1500 Big Horn for \$32,469 including the 2014 Chevy Tahoe trade-in.

The Subcommittee desires to further consider future NRD vehicle purchases utilizing alternative fuel sources when appropriate (primarily electric).

The meeting adjourned at 5:00 PM.

PDZ/pz

	VEHICLE	DRIVEN BY	PRIMARY USE	YEARLY MILEAGE March 30 – March 30	YEARLY MILEAGE March 30 – March 30	TOTAL MILEAGE
1.	2008 FORD RANGER (SILVER)	TRACY	STORM WATER	937	1,357	34,165
* 2	2010 FORD ESCAPE (WHITE)	KRISTIN, NATHAN, KATHY	ADMINISTRATION	2,270	613	67,375
3.	2011 FORD F-150 (WHITE)	ARI, DAN, KATIE, MAINT.	GROUND WATER	2,956	4,869	63,857
4.	2012 DODGE CARAVAN (WHITE)	MCKENZIE, ADAM, MIKE	I & E	7,127	2,610	49,559
5.	2013 CHEVROLET 1500 (WHITE)	STEVE	GROUND WATER	5,116	2,232	52,113
6.	2014 CHEVROLET TAHOE (WHITE)	PAUL-	ADMINISTRATION	5,961	3.256	65,490
7.	2014 DODGE CARAVAN (GRAY)	MCKENZIE, ADAM, MIKE	ADMINISTRATION	3,594	1,673	28,729
8.	2015 CHEVROLET 2500 (DIESEL/RED)	BRYCE	O & M	7,120	6,340	47,141
9.	2015 FORD F-250 (RED)	CORRECTIONS CREW	O & M	14,019	14,126	69,523
10.	2016 CHEVROLET PICK-UP (WHITE)	ARI, DAN	O&M	7,082	1,775	31,896
11.	2016 FORD PICK-UP (WHITE)	KATIE, DICK	GROUND WATER	4,782	2,698	29,710
12.	2017 FORD F-150 (RED)	AL	0 & M	8,649	7,614	41,787
13.	2017 FORD ESCAPE	DAVID	ADMINISTRATION	14,010	8,795	58,311
14.	2018 CHEVROLET 2500 (WHITE)	SAMPLING TRUCK	GROUND WATER	11,695	7,509	30,050
15.	2018 CHEVROLET 1500 (SILVER)	JARED	ADMINISTRATION	1,737	1,099	4,069
16.	2019 FORD F-150 (SILVER)	MIKE MURREN	PROJECTS	2,066	5,032	7,732
17.	2019 FORD F-250 (DIESEL/RED)	DREW	O&M	6,188	6,043	13,269
18.	2020 CHEVROLET 2500 (DIESEL/RED)	CRAIG	O&M	New March 2020	12,154	13,172
19.	2020 CHEVROLET 2500 (RED)	CORRECTIONS CREW	0 & M	New March 2020	9,331	9,331
20.	2021 DODGE RAM 2500 (DIESEL/RED)	TRENT	O&M	New March 2021		699
21.	2021 FORD F-250 PICK-UP (RED)	SUMMER, MAINT.	O & M	New March 2021		
22.						

YEARLY TOTAL

Sharedoc\Donna\Rich Misc\Vehicle Use - Mileage Table

LOWER PLATTE SOUTH NRD VEHICLE TRADE CRITERIA

There are currently 21 vehicles in LPSNRD fleet. There is an approximate 10 year rotation for replacement, although, some adjustments are made for vehicles in which mileage, condition, or changes in needs, would suggest that it should be replaced earlier or kept longer.

Below are the criteria considered for vehicle replacement:

- Year
- Mileage
- Yearly Mileage
- Fleet Management- The need to circulate vehicles to keep from having too many vehicles come due to trade at one time.



LOWER PLATTE SOUTH natural resources district

3125 Portia Street | P.O. Box 83581 • Lincoln, Nebraska 68501-3581 P: 402.476.2729 • F: 402.476.6454 | www.lpsnrd.org

Memorandum

Date:

January 14, 2022

Tα

Paul Zillig, General Manager

From:

Bryce Jensen, O/M Technician 35

Subject

Fiscal Year 2022 Vehicle Purchasing

Fiscal Year 2022 has in its budget the purchase of two new vehicles with trade. In order to receive fair to good trade allowances on the purchase of new vehicles, the District attempts to circulate two vehicles through every year before extensive miles or mounting repairs. The District's vehicle trade criteria have been outlined in previous memorandums.

Vehicles owned by the district have been purchased through fleet and/or government programs through a dealership's fleet sales manager. After reaching out to dealers on the current state of fleet vehicle ordering, this method of vehicle purchasing is not feasible for this fiscal year. Some automotive manufacturers have ended fleet and government sales for model year 2022 vehicles. The next fleet order cycle will come between this spring and early summer for next year's 2023 vehicles. I was notified though, once an order is made it is not certain the manufacturer will be able to fulfill it for next year.

After discussion, staff feels that the District should continue with vehicle purchases for this fiscal year. It is proposed that vehicle purchasing for fiscal 2022 be conducted in the following steps:

- 1. Evaluate the in-stock inventory dealerships have that meet or exceed the specifications that were sent during bid requests in September 2021.
- 2. District staff to approach dealerships for quote to purchase a new vehicle with trade.
- 3. Staff to submit the received quotes to Finance and Planning Subcommittee for recommendation of purchasing approval.

The need for vehicle purchasing next fiscal year will be evaluated during the budget process.

pc: Al Langdale, Operations and Maintenance Coordinator



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Memorandum

Date:

April 27, 2021

To:

Paul Zillig, General Manager

From:

Bryce Jensen, Operations/Maintenance Technician

Subject:

Vehicle Trade

It is proposed to add into Fiscal Year 2022's budget the purchase of two new vehicles with trades. There are currently 21 vehicles in the LPSNRD fleet. Circulating two vehicles out of the fleet per year for replacement, there is an approximate 10 year rotation on vehicles. However, some adjustments do get made for vehicles in which mileage, condition, or changes in needs suggest it to be replaced earlier or kept longer. Using set criteria for vehicle replacement, circulating vehicles out of the fleet before extensive miles or wear and tear to the vehicle allows the district to receive fair to good trade allowances on the purchase of new vehicles.

Below are the criteria considered by LPSNRD staff for vehicle replacement:

Year- Age of the vehicle.

Mileage- Miles currently on the vehicle.

Yearly Mileage- Miles the vehicle gets driven in a particular year.

Fleet Management-The need to circulate vehicles to keep from having too many ready for trade at one time. We currently have a good mix of vehicles near and above 50k miles and below. Expected future maintenance needs for the vehicle to be traded that indicates it be a good time to circulate the vehicle out of the fleet also falls in this category.

The proposed vehicles for trade are a 2010 Ford Escape Hybrid with 67,375 miles. This vehicle, driven primarily by administration, gets approximately 2000 miles per year. The vehicle requires a hybrid battery in order to run. The batteries life span tend to be around 8 years and are quite expensive. It is proposed to replace the Escape SUV with another compact SUV. The next vehicle proposed for trade is a 2014 Chevrolet Tahoe with 65,490 miles. This vehicle is also driven by administration and gets approximately 6000 miles added per year. It is proposed to replace the Tahoe with a new half ton crew cab pickup.

BJ/bi





LOWER PLATTE SOUTH natural resources district

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Memorandum

Date:

February 10, 2022

To:

Paul Zillig, General Manager

From:

Bryce Jensen, Operations/Maintenance Technician



Subject:

Vehicle Purchase Proposals

This week I obtained three proposals for purchasing of a new crew cab half ton pickup truck with the trade of a 2014 Chevrolet Tahoe. As previously discussed, in order to continue with a vehicle purchase this fiscal year we could not order through fleet like normal. Purchasing will have to be from what a dealership has in stock. Below are the proposals received:

\$29,114 *2022 Ford F-150 XL Lee Sapp Ford - Ashland, NE \$32,469 Baxter Dodge - Lincoln, NE **2022 RAM 1500 Big Horn \$40,824 Lee Sapp Ford - Ashland, NE *2022 Ford F-150 XLT

> *Lee Sapp Ford could not guarantee that either one of these vehicles will still be there next week after Board meeting.

> **Baxter Dodge could not guarantee that this vehicle will be there next week after Board meeting. They did have three of this same truck in different colors. Will honor this price for the other two if this one sells before board approval.

There were no proposals obtained from Husker Chevrolet and Anderson Ford, both of Lincoln, NE. Chevrolet only had a couple of trucks on their lot and were of higher trim packages. Anderson Ford would not supply a proposal to be good for more than a couple days and gave no guarantee to produce a vehicle.

All three of the proposals obtained do not meet every one of the specifications requested in some sort. Specifications were based off original vehicle proposals sent out last fall. The Ford XLT and the Dodge RAM met the most of the specifications with exceptions to engine size and a split-bench front seat. The Ford XL, lowest price proposal, met the least of the specifications the District was looking for in a truck. Engine size (the smallest of the three proposals), split-bench front seat, and carpet floor covering were not met with this truck. Staff recommendation is to accept the proposal from Baxter Dodge for the amount of \$32,469 to purchase a half ton pickup truck with trade as it met most of the specifications the District is looking for and Dodge will honor this price proposal for the same model of vehicle if the proposed vehicle sells before Board approval.

Baxter

Date/Time: 2/8/2022 2:02:04 PM

Buyer: Cell Phone:

Address:

Bryce Jensen Home Phone: (402) 429-7696 (402) 429-7696

3125 Portia St Lincoln, NE 685013581

Trade: 2014 Chevrolet Tahoe (70,405 ml.)

Salesperson: Mario Overstreet

2022 Ram 1500 Big Horn R238142



VIN: 1C6RRFFG5NN238142

Odometer: 12

Color: Billet Silver Metallic Clearcoat Body Type: Crew Cab Pickup

	Total Trade Allowance	\$19,000.00
	Total Trade Adjustments	0.00
'—'	Net Trade Allowance	\$19,000,00
	Net Trade Allowance	\$10,000.00

Purchase

	0 Mo	
^{\$} 0	^{\$} 32486.00	

MSRP/Retail \$53,420.00 Selling Price \$51,170.00 Accessories 0.00 Trade Difference \$32,170.00 Trade Payoff 0.00 \$299.00 Doc Fee Government Fee \$17.00 Cash Down 0.00 **Amount Financed** \$32,486.00

32469 the Loor

Chevrolet Tahoe Adjustment	is:	1		
With Approved Credit, Tax, Tag	g and Title not included.			
X Customer Signature	Date	Manager Signature	Date	_

1/1

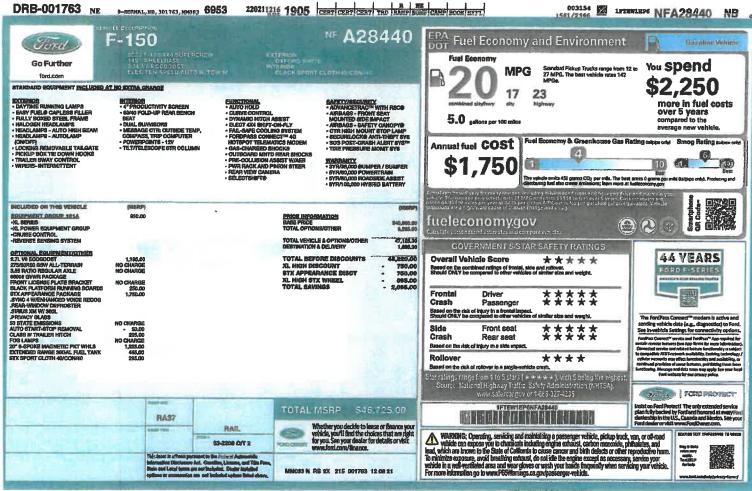
Service Parts New Vehicles Used Vehicles





	2-9-22
Lower Phtte South NRD	
Lincoln NE	
Atta: Bryce Jersen	
The Following is a Quot	e Eva
2022 F150 4X4 Supercrew X	L/01A Pkg.
UIN ending in NFA 28440. Th	is Vehicle
15 Subject to prior Sale	
01-00	#/11-
MSRP Sale Price Covernment Price Concession	\$50725
Sale Mice	*50 745
Bid Price Concession	= 9611 exp.res 3-31-22
Bid Price Less 2014 Tahoe VIN ER192305 Trade Difference	-1) 000
Trade Difference	8 29 114
1 sec - Tifference	67,11
	Thank you,
	Coary Janssen

1602 Silver St., Ashland, NE 68003 Phone: (402) 944-3367 Fax: (402) 944-3637 www.lsford.com



02/05/2022

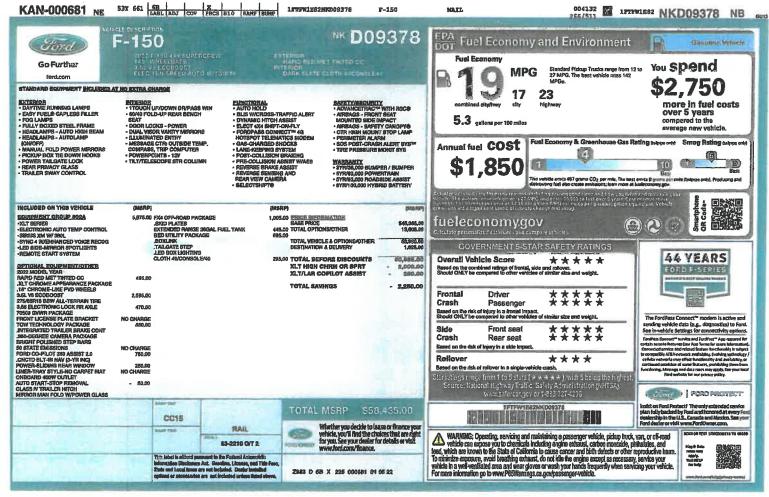
Service Parts New Vehicles Used Vehicles





1 10	2-9-2022
Lowor Platte South NRD	* *
Lincoln NE Attn: Bryce Jensen	
Atta: Bouce Jensen	
The following 15 a a	1 4 Ac =
) 11 F-1/3 444 5	THE ISV AC
2012 F-150 4X4 SuperC	TI SONA PKg
Vin ending in NKD 09378. 15 Subject to Prior Sale	. This vehicle
15 Subject to Prior Sale	9
	4
MSRP	58435
Sale Prac	# 62,435-
Convernment Price Concession	-9611 ends 3-31-22
Bid Price	\$52,824
Bid Price Less 2014 Tahoe Vin# ER1923 Trade Difference	205 -12 200
Trade Difference	ALLICOL
TV CO GUYERICO	10847
•	77
	Thank you
	Copy Janssen

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02/04/2022