




LOWER PLATTE SOUTH natural resources district

3125 Portia Street | P.O. Box 83581 • Lincoln, Nebraska 68501-3581
P: 402.476.2729 • F: 402.476.6454 | www.lpsnrd.org

Memorandum

Date: February 12, 2021
To: Each Director
From: Paul D. Zillig, General Manager 
Subject: Finance & Planning Subcommittee Meeting Minutes

The Finance & Planning Subcommittee met at 4:30 pm on Thursday, February 11, 2021. Subcommittee members participating via video/teleconference included Bob Andersen, Bruce Johnson, Vern Barrett, Tom Green, Ray Stevens, Larry Ruth and Gary Hellerich. Other Directors participating via video conference included Deborah Eagan and David Landis. Others participating via video conference included Kristin Buntmeyer, Dave Potter, Bryce Jensen, Al Langdale, Nathan Kuhlman, and myself.

Andersen opened the meeting and welcomed all those participating to the first F&P meeting of 2021. Andersen and the Subcommittee welcomed Kristin Buntmeyer, NRD Administration and Finance Manager and she introduced herself and shared a little about her first several weeks at the NRD.

The first item on the agenda was to consider purchasing a Utility Terrain Vehicle (UTV) for primarily work on the Haines Branch Prairie Corridor. Jensen reviewed the attached memo on the specs and process used to obtain proposals. Approximately half of the funds will come from budget code 765010 Machine & Equipment and the remainder from cash reserve, as this expenditure was accidentally left out of the Draft 2 and Final Budget. The Subcommittee discussed the specifics of this UTV and options available. It was moved by Stevens, seconded by Hellerich, and unanimously approved by the Subcommittee to **recommend the Board of Directors accept the low proposal from E.T.s Lawn and Leisure of Cortland, NE for a Polaris Ranger 1000 Premium in the amount of \$13,681.51.**

The next item on the agenda was an update on finding a suitable NRD maintenance yard. I reported that in 2018 the NRD was considering the purchase of a lot to serve as a maintenance yard for NRD materials and storage. The property did not meet our needs, was in the floodplain, and it was not purchased. Staff has continued to look for a better property. The current rental storage building near 35th & Cornhusker will no longer be available to us for storage as the owner is cancelling our lease this spring so they can expand their business. The equipment stored there will now be transferred to the Fire Station and in the maintenance facility across the street from the office.

We then expanded our range and started looking at currently NRD owned properties that would be compatible for a maintenance yard/storage. The NRD currently owns a parcel at 7400 N. 56th Street (just southeast of 56th & Alvo Road - see maps). The northwest portion (70,000 square feet) of the property is outside the floodplain and would be a good location. Staff is requesting from the City a request for deviation to allow a permanent driveway from 56th/Old Highway 77. If we do not get a deviation we would be required to construct a deceleration lane. We hope to be granted a deviation. The subcommittee discussed the property and funding required for access, possible fencing, a storage building and parking, etc. Staff will report back at a future meeting.

I then reported on the continued decline in interest rates and return on the NRD funds in our accounts and CDs. Current rates of 0.12%-0.3% are far below the rates of 1.4-2.9% from 2019. Consequently, interest income has dropped from accordingly to less than \$1,000/month. We hope for this to turn around and staff will work with Treasurer Andersen on the best CD options available when they are due.

The final item was to remind the Subcommittee that next month we will review the Budget/Long Range Implementation Plan schedule for FY 22 and they will consider a proposal from HBE to do additional work preparing the State Budget Form.

There being no further business the meeting adjourned at 5:25 am.

PDZ/pz

Encl. 2

pc: Steve Seglin
Corey Wasserburger



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Memorandum

Date: February 8, 2021
To: Paul Zillig, General Manager
From: Bryce Jensen, Operation/Maintenance Technician *BJ*
Subject: Utility Vehicle (UTV)

Operations and maintenance is proposing the purchase of a new utility vehicle (UTV). The need for this additional equipment is due to the District's increase of land management responsibilities of the Prairie Corridor and continued maintenance of other District properties as well.

I contacted three off road vehicle dealers looking for proposals to purchase a new utility vehicle (UTV) for land management. Proposals were to be submitted by Tuesday, February 9th, 2021. Below are the dealers contacted for a proposal:

E.T.s Lawn and Leisure of Cortland, NE
Star City Motorsports of Lincoln, NE
Hamilton Equipment of Lincoln, NE

Three proposals were received for the purchase of a new utility vehicle (UTV) and they are listed below:

E.T.s Lawn and Leisure	Polaris Ranger 1000 Premium	\$13,681.51
Star City Motorsports	Kawasaki Mule Pro FXT LE	\$19,296.00
Hamilton Equipment	Bobcat UV34	\$14,800.00

Staff recommendation is to accept the proposal from E.T.s Lawn and Leisure for a Polaris Ranger 1000 Premium in the amount of \$13,681.51 as it meets or exceeds all the minimum specifications and listed options the District is looking for in the utility vehicle (UTV).

BJ/bj

STATUS: Quote

E.T.s Lawn & Leisure
230 W 4th
Cortland NE, 68331
402-798-0311
etscortland@gmail.com

Quote #: 9009



Invoice Date:
Print Date: 1/6/2021

BILLING ADDRESS

LOWER PLATTE SOUTH NRD
3125 PORTIA ST
LINCOLN, NE 68521
United States
402-429-7696

SHIPPING ADDRESS

LOWER PLATTE SOUTH NRD
3125 PORTIA ST
LINCOLN, NE 68521
United States
402-429-7696

Qty	Item No.	Item Description	Your Price	Amount
1.00		2021 POLARIS RANGER 1000 PREMIUM STEALTH GRAY	11,271.60	11,271.60
1.00	2882784	K-ACCY,AARM GUARDS,FR,ZS	209.99	209.99
1.00	2882787	K-ACCY,A ARM GUARDS,RR,ZS	209.99	209.99
1.00	2882911	K-ACCY ROOF POLY,SPORT,ZS	329.99	329.99
1.00	2881531	K-HEADACHE RACK,HDC,TTN	369.99	369.99
1.00	2882751	K-ACCY,BED MAT,ZS	134.99	134.99
1.00	2884141	K-ACCY LIFT CARGO BOX	619.99	619.99
1.00	2882529	REAR BUMPER	209.99	209.99
1.00	2882531	UPPER FRONT BUMPER	259.99	259.99
1.00	2879969	K-MIRROR,RRVW,CAB,RGT	64.99	64.99

Total Invoice	
Subtotal:	13,681.51
Total:	13,681.51
Shipping:	0.00
Sales Tax:	0.00
Total Due:	13,681.51
Payment Received:	0.00
Balance Due:	13,681.51

Tracking No.

THANK YOU FOR YOUR BUSINESS

All returns are subject to a 20% restock fee.
No returns without receipt OR after 14 days.
No returns on electrical items or special orders or close out items.
Past Due Over 30 days 1.5% charge.
\$25 fee on returned CHECKS

PAST DUE OVER 30 DAYS 1.5% LATE FEE CHARGE
\$25 FEE ON RETURNED CHECKS



Product Quotation

Quotation Number: NEW
Date: February 8, 2021

Ship to	Bobcat Dealer	Bill To
Lower Platte South Natural Resources District Bryce Jensen bryce@lpsnrd.org RE: State Contract 15336 OC	Bobcat of Lincoln, Lincoln, NE 8801 HWY 6 LINCOLN NE 68507 Phone: (402) 464-6381 Fax: (402) 464-5989 Contact: Brian Motschenbacher Phone: 402-464-6381 Fax: 402-464-5989 Cellular: 402-417-8890 E Mail: brian@bobcatoflincoln.com	

Description	Part No	Qty	Price Ea.	Total
UV34 Gas	M1503	1	\$14,225.00	\$14,225.00
Engine Liquid Cooled Engine 40 HP Gas EFI Engine Pressurized Oiling System with Spin On Filter Engine Protection Oil Pressure & Water Temp High Capacity Air Filter 49 State Emission Compliant Drive System CVT (Continuous Variable Transmission) Sealed CVT Cover w/remote intake & exhaust Four Wheel Drive 3 Drive Modes Forward Travel, Two Range (H/L) Integrated In-Transmission Park (P) Brakes >: 4 Wheel, Hydraulic Disc with Dual-Bore Front Calipers CV Guard, Front Shaft Drive with CV Joints Suspension & Steering Front >: Independent, Dual A Arm Rear>: Independent, Dual A Arm Adjustable Front and Rear Coil Over Shocks Rack & Pinion w/ Electric Power Steering Assist Tilt Steering Column	Operator Compartment Beverage Holder (4) 60/40 Split Bench Seats (3 Occupants) Under Seat, Upper & Lower Dash Storage Sealed Glove Box Storage 3 Seat Belts with 3 Point Restraint All Terrain Industrial (8 ply) Front/Rear, 26x10 12 Front/Rear, 12x6 Orange Steel Rim Headlights, High & Low Beams 4-35 Watts LED Tail & Brake Lights 6 Outlet Accessory Pwr Bar 75 Amp/900W Stator 575 CCA Battery Instrumentation Panel Indicator Lights: Glow Plug (Diesel Only), Seat Belt Reminder, High Beam On, Engine Oil Pressure (Diesel only), Engine Temp High, Service Power Steering and Service Engine. LCD Display: Speedo, Engine Temp, Engine RPM, Volt, Trip and Hour Meter, Tachometer, Fuel Level, Clock, Drive Mode, Odometer, Service Reminder and Gear Position. Cargo Box and Frame Composite Cargo Box w/ Cylinder Lift Assist Quick Latch Tailgate w/ Single Latch Integrated Box Accessory System Rear Receiver Hitch >: 2 in. Full Chassis Skid Plates ROPS (Roller Over Protective Structure) Warranty 1 year/1000 hours			
MY21 UV34 GAS	M1503-R00-Y21	1	\$0.00	\$0.00
Guard, Front A-Arm Skid Plates	7360069	1	\$236.00	\$236.00
Guard, Front Grill	7219854	1	\$521.00	\$521.00
Guard, Rear A-Arm Skid Plates	7360071	1	\$236.00	\$236.00
Protection, Rear Brush Guard	7398465	1	\$310.00	\$310.00
Rear Panel, Poly	7350107	1	\$428.00	\$428.00
Roof, Sport	7340670	1	\$392.00	\$392.00
Electrical, Power Cargo Box Lift	7360318	1	\$659.00	\$659.00
Total of Items Quoted				\$17,007.00
Municipal Discount				-\$2,207.00
Balance				\$14,800.00
Dealer Assembly Charges				
Quote Total - US dollars				\$14,800.00

Date: 2-9-2021

Salesperson: Nate

Buyer Lower Platte South Co-Buyer _____

Address _____ City _____ State _____ Zip _____

Cash, Check, CC, Finance _____ DOB _____ SS# _____

Home Phone _____ Cell _____ Email _____

Unit Sold

Year 21 Make Kaw Model PROFX7 LE Stock# _____ Color Red Odometer _____

VIN _____ NEW USED / MC PWC ATV UTV Trailer

Trade Information (all information must be pulled from unit)

Year _____ Make _____ Model _____ Color _____ Odometer _____

VIN _____ M/C / PWC / ATV / UTV / Boat / Trailer / Other _____

Selling Price \$ 16,399

Destination Charge \$ 962

Documentation Fee \$ 174.00

Setup Fee \$ 387

Reconditioning Fee \$94.00

Trade Value \$ _____

Balance \$ _____

Accessories \$ _____

Installation \$ 695

Sales Tax \$ _____

Total Amount \$ _____

16,722 - unit
1,879 - all
695 - Labor for parts
install

\$19,296 *

Buyer X _____ Manager X _____

I understand that anything quoted above can change at any given time for any reason whether it being availability, manufacturer rebates or errors.

* Destination Charges vary per manufacture for units make and model for freight charges.

2021 UTV

Minimum Specifications

Minimum 812 cc 4 stroke engine

Liquid cooled

Fuel injected

4x4 on demand

Instrument panel with gauges

Independent front and rear suspension

Park brake or park in transmission

1,000 lb cargo box capacity

Minimum 1,500 lb payload/towing capacity

Occupant Protective Structure

2 inch receiver hitch

Options

Skid plate

CV joint guards front and rear

Plastic roof

Rear Occupant Protective Structure

Head, tail, and brake lights

Cargo box bed mat

Cargo box power lift

Front and Rear Brush Guards

Power Steering



Bryce Jensen

From: Bryce Jensen
Sent: Tuesday, July 28, 2020 7:36 AM
To: Kathy Spence
Subject: FW: Draft #2 budget

Thank you Kathy.
Bryce

From: Paul Zillig <pzillig@lpsnrd.org>
Sent: Tuesday, July 28, 2020 7:33 AM
To: Kathy Spence <kspence@lpsnrd.org>
Cc: Bryce Jensen <bryce@lpsnrd.org>; Al Langdale <alangdale@lpsnrd.org>; Mike Murren <mmurren@lpsnrd.org>
Subject: Re: Draft #2 budget

Thanks, we'll plan on purchasing the UTV as if it were in the budget, will just need Board action. Changing it at this point would be difficult.

Paul

Sent from my iPhone

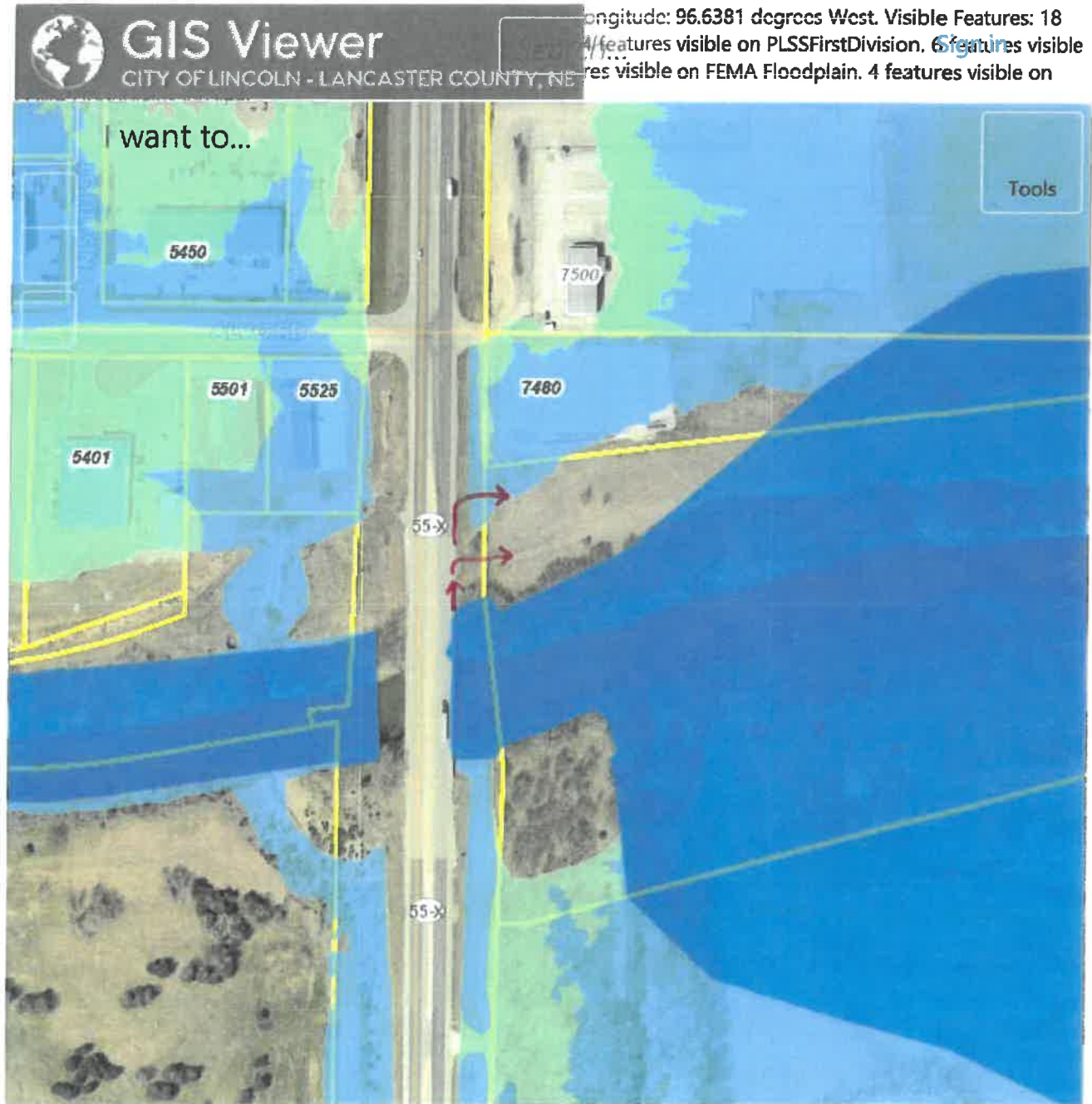
On Jul 27, 2020, at 1:26 PM, Kathy Spence <kspence@lpsnrd.org> wrote:

Paul,

I made a mistake on the Draft #2 budget. Under 765010 Machinery and Equipment, the UTV dollar amount never carried over to Draft #2 column. I did not catch this. Bryce pointed it out to me today.

Thank you,

Kathy



Aerials

