

NARD Draft Budget FY 22-23 & FY 23-24

March 8, 2022



**Nebraska's  
Natural Resources  
Districts**

[www.nrdnet.org](http://www.nrdnet.org)

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Protecting Lives • Protecting Property • Protecting the Future

March 8, 2022

TO: NARD Board & NRD Managers  
FROM: Dean E. Edson  
RE: DRAFT Preliminary Foundation Budget FY 22-23 & FY 23-24

Attached is the proposed preliminary budget for FY 22-23 & FY 23-24 for the NARD Foundation. We now have a year of experience with the new building and have a good grasp of operational costs. The budget is better than the projected budget analysis done by Willnerd and Associates when we purchased the building in the fall of 2020.

The NARD Board has approved this draft budget for consideration by the districts. Final action will occur on the budget at the June board meeting.

**Budget Summary**

|                                 | <u>FY 22-23</u>         | <u>FY 23-24</u>         |
|---------------------------------|-------------------------|-------------------------|
| <b>TOTAL INCOME</b>             | <b>\$203,449</b>        | <b>\$203,449</b>        |
| <b><u>TOTAL EXPENSES</u></b>    | <b><u>\$146,600</u></b> | <b><u>\$146,600</u></b> |
| <b>Addition to Cash Reserve</b> | <b>\$56,849</b>         | <b>\$56,849</b>         |

**Income Ratios**

|  |                      |                      |
|--|----------------------|----------------------|
| <b>Percent reserve to Total Income</b> | <b><u>27.94%</u></b> | <b><u>27.94%</u></b> |
| <b>Percent change in Total Income</b>  | <b><u>n/a</u></b>    | <b><u>n/a</u></b>    |

**Expense Ratios**

|  |                      |                      |
|--|----------------------|----------------------|
| <b>Additional Cash Reserve as a percent of Expenses</b>    | <b><u>38.78%</u></b> | <b><u>38.78%</u></b> |
| <b>Percent increase in Expenses from the previous year</b> | <b><u>n/a</u></b>    | <b><u>n/a</u></b>    |

## NARD Foundation

| INCOME                               | DRAFT FY 22-23 Budget |                  | DRAFT FY 23-24 Budget |                  |
|--------------------------------------|-----------------------|------------------|-----------------------|------------------|
|                                      | Sub Account           | Account          | Sub Account           | Account          |
|                                      | 2022-23               |                  | 2023-24               |                  |
| <b>Fundraisers</b>                   |                       | <b>\$29,000</b>  |                       | <b>\$29,000</b>  |
| Auction and Raffle                   | 19,000                |                  | 19,000                |                  |
| Ron Bishop Golf Tournament           | 5,500                 |                  | 5,500                 |                  |
| Trap Shoot                           | 1,500                 |                  | 1,500                 |                  |
| Fun Run                              | 2,000                 |                  | 2,000                 |                  |
| Donations                            | 500                   |                  | 500                   |                  |
| Other                                | 500                   |                  | 500                   |                  |
| <b>Rent</b>                          |                       | <b>\$151,949</b> |                       | <b>\$151,949</b> |
| NARD General Operating               | 28,891                |                  | 28,891                |                  |
| NARD Risk Pool                       | 22,840                |                  | 22,840                |                  |
| Nebraska Community Foundation        | 99,218                |                  | 99,218                |                  |
| Conference Room Rental               | 1,000                 |                  | 1,000                 |                  |
| <b>Common Area Maintenance (CAM)</b> |                       | <b>\$12,000</b>  |                       | <b>\$12,000</b>  |
| Nebraska Community Foundation        | 12,000                |                  | 12,000                |                  |
| <b>Investment Income</b>             |                       | <b>\$10,000</b>  |                       | <b>\$10,000</b>  |
| Union Bank Investment Income         | 800                   |                  | 800                   |                  |
| STFIT                                | 1,200                 |                  | 1,200                 |                  |
| UBS                                  | 8,000                 |                  | 8,000                 |                  |
| <b>Other</b>                         |                       | <b>\$500</b>     |                       | <b>\$500</b>     |
| <b>Total:</b>                        |                       | <b>\$203,449</b> |                       | <b>\$203,449</b> |
| <i>Percent reserve to income</i>     |                       | <i>27.94%</i>    |                       | <i>27.94%</i>    |
| <i>Percent change in income</i>      |                       | <i>n/a</i>       |                       | <i>n/a</i>       |

## NARD Foundation

| EXPENSES  | DRAFT FY 22-23 Budget |                         | DRAFT FY 23-24 Budget |                         |
|---|-----------------------|-------------------------|-----------------------|-------------------------|
|   | Sub Account           | Account                 | Sub Account           | Account                 |
|   | 2022-23               |                         | 2023-24               |                         |
| <b>Foundation Sponsorships</b>                                  |                       | <b>\$20,800</b>         |                       | <b>\$20,800</b>         |
| NE Envirothon   | 4,000                 |                         | 4,000                 |                         |
| NE LEAD Program   | 1,500                 |                         | 1,500                 |                         |
| NAYI  | 3,000                 |                         | 3,000                 |                         |
| NE FFA Foundation   | 5,000                 |                         | 5,000                 |                         |
| NE Foundation for AG  | 1,300                 |                         | 1,300                 |                         |
| ACE Camp  | 2,000                 |                         | 2,000                 |                         |
| Great Park Pursuit  | 3,000                 |                         | 3,000                 |                         |
| Other   | 1,000                 |                         | 1,000                 |                         |
| <b>Insurance for Buildings</b><br>(HHD and Office)              |                       | <b>\$11,000</b>         |                       | <b>\$11,000</b>         |
| <b>UBS Reinvestment of Income</b><br>(Includes Management Fees) |                       | <b>\$3,000</b>          |                       | <b>\$3,000</b>          |
| <b>8100 South 15th Office</b>                                   |                       | <b>\$62,000</b>         |                       | <b>\$62,000</b>         |
| Principle Payment   | 34,000                |                         | 34,000                |                         |
| Interest Payment  | 28,000                |                         | 28,000                |                         |
| Real Estate Tax   | 0                     |                         | 0                     |                         |
| <b>8100 South 15th Office Maint.</b>                            |                       | <b>\$13,700</b>         |                       | <b>\$13,700</b>         |
| Snow Removal  | 2,000                 |                         | 2,000                 |                         |
| Cleaning Service  | 3,000                 |                         | 3,000                 |                         |
| Repairs   | 5,000                 |                         | 5,000                 |                         |
| Pest Control  | 1,200                 |                         | 1,200                 |                         |
| HVAC Maintenance  | 2,000                 |                         | 2,000                 |                         |
| Other   | 500                   |                         | 500                   |                         |
| <b>8100 South 15th Office Utilities</b>                         |                       | <b>\$11,500</b>         |                       | <b>\$11,500</b>         |
| Electricity   | 6,500                 |                         | 6,500                 |                         |
| Gas   | 3,000                 |                         | 3,000                 |                         |
| Water   | 2,000                 |                         | 2,000                 |                         |
| <b>Professional Fees</b>  |                       | <b>\$5,500</b>          |                       | <b>\$5,500</b>          |
| Legal   | 1,500                 |                         | 1,500                 |                         |
| Accounting  | 2,000                 |                         | 2,000                 |                         |
| Audit   | 2,000                 |                         | 2,000                 |                         |
| <b>Yankee Hill Business Center CAM</b>                          |                       | <b>\$17,600</b>         |                       | <b>\$17,600</b>         |
| <b>Misc</b>   |                       | <b>\$1,500</b>          |                       | <b>\$1,500</b>          |
| <b>Total: Expenses</b>  |                       | <b><u>\$146,600</u></b> |                       | <b><u>\$146,600</u></b> |
| <b>Addition to Cash Reserve</b>                                 |                       | <b><u>\$56,849</u></b>  |                       | <b><u>\$56,849</u></b>  |
| <b>Percent additional reserve to expenses</b>                   |                       | <b>38.78%</b>           |                       | <b>38.78%</b>           |
| <b>Percent change in expenses</b>                               |                       | <b>n/a</b>              |                       | <b>n/a</b>              |

***Income:***

**Foundation Fundraisers (Account #110)**

The Foundation Account is estimated to generate funds annually from contributions and fundraisers that include the Auction, raffle, Ron Bishop Golf Tournament, Trap Shoot, Fun Run, donations and other. There is a corresponding expense account for the foundation. (\$29,000 for FY 22-23 and \$29,000 for FY 23-24).

**Rent (Account #108)**

Rent from the NARD (\$28,891) and NARD Risk Pool (\$22,840) are locked in at the 2015 rental rates from the old building. Additional rents are from the Nebraska Community Foundation (\$99,218) and Conference Room rental (\$1,000). Total -- \$151,949 for both FY's.

**Common Area Maintenance or CAM (Account #108-100)**

Part of the rental agreement with the Nebraska Community Foundation includes their share (55%) of the Yankee Hill Business Center Association CAM charges for parking lot snow removal, landscaping, parking lot lighting, water and other common area maintenance. (\$12,000 for both FY)

**Investment Income (Account #120)**

Interest income. Three sub-accounts – 1) Union Bank interest income from cash reserves; 2) STIFIT investments with Union Bank and UBS income. (\$10,000 for both FY).

**Miscellaneous Income (Account #140)**

Other miscellaneous income. (\$500 total for each FY).

**Expenses:**

**Foundation Sponsorships (Account #200)**

Ag and natural resources educational program sponsorships as listed below. (\$20,800 total for both FY's)

| <b><u>Proposed</u></b> | <b><u>FY 22-23</u></b> | <b><u>FY 23-24</u></b> |
|------------------------|------------------------|------------------------|
| NE Envirothon          | 4,000                  | 4,000                  |
| NE LEAD Program        | 1,500                  | 1,500                  |
| NAYI                   | 3,000                  | 3,000                  |
| NE FFA Foundation      | 5,000                  | 5,000                  |
| NE Foundation for AG   | 1,300                  | 1,300                  |
| ACE Camp               | 2,000                  | 2,000                  |
| Great Park Pursuit     | 3,000                  | 3,000                  |
| Other                  | 1,000                  | 1,000                  |

**Insurance (Account #200-050)**

Property/Casualty for both buildings (8100 South 15<sup>th</sup> and Husker Harvest Days), Liability, Errors & Omissions. (\$11,000 for both FY's)

**UBS Reinvestment and Fees (Account #200-015)**

Reinvestment and fees for the UBS Account (\$3,000 in each FY)

**8100 South 15<sup>th</sup> Payments (Account #200 & 217-006)**

Principle, interest and property tax payments for the office building. Lancaster County approved the exemption request for the entire building. (\$62,000 in each FY).

| <b><u>Proposed</u></b>   | <b><u>FY 22-23</u></b> | <b><u>FY 23-24</u></b> |
|--------------------------|------------------------|------------------------|
| Principle Payment        | \$34,000               | \$34,000               |
| Interest Payment         | \$28,000               | \$28,000               |
| Real Estate Property Tax | 0                      | 0                      |

**Repairs & Maintenance (Account #218)**

Office cleaning services, sidewalk snow removal, repairs, pest control, maintenance, etc. (\$13,700 total per FY).

**Utilities (Account #219)**

Electricity, natural gas, and water/sewage. (\$11,500 for each FY).

**Professional Fees (Account #230)**

Legal, Accounting and Auditing Services. (\$5,500 total per FY).

**Common Area Maintenance or CAM Fees (Account #217-004)**

Yankee Hill Business Center Association CAM charges for parking lot snow removal, landscaping, parking lot lighting, and other common area maintenance. (\$17,600 for both FY)

**Miscellaneous (Account #NEW)**

Miscellaneous expenses (\$1,500 total per FY).

**Budget Summary**

|                                 | <b><u>FY 22-23</u></b> | <b><u>FY 23-24</u></b> |
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**Expense Ratios**

|  |                      |                      |
|--|----------------------|----------------------|
| <b>Additional Cash Reserve as a percent of Expenses</b>    | <b><u>38.78%</u></b> | <b><u>38.78%</u></b> |
| <b>Percent increase in Expenses from the previous year</b> | <b><u>n/a</u></b>    | <b><u>n/a</u></b>    |